



Lewistown JSEC
Meeting Minutes
April 4, 2013

Prepared by Kristin Rutten, JSEC Coordinator

In Attendance

Oscar Cantu	Roy Jones	Jeff Evans	Steve Phillips
Karen Sweeney	Terri Hall	KellyAnne Terry	Kristin Rutten

Previous Month's Meeting Minutes

Jeff moved to approve the minutes for the March 7, 2013, meeting. Terri seconded. Motion carried.

Treasurer's Report

Kristin reported the bank balance on the most recent statement is \$7,511.26. A deposit of \$645 was made on 4/2/13, bringing our current bank balance to \$8,156.26. In addition, we have \$15 yet to be deposited.

JSEC Coordinator's Report

Kristin reported that Job Service continues to develop the workshop series on Social Media for employers. More information will become available once it nears completion and a date has been set. She also provided a flyer about an upcoming free presentation by the MSU College of Business Family Business Program to be held from 3-5 pm on Monday, May 20th in Lewistown. Jeff inquired whether JSEC could sponsor the program. Kristin said she would contact the speaker to see if that was a possibility.

Job Service Report

Roy reported Job Service currently has 64 positions listed and provided copies of the February 2013 Employment Snapshot and Montana Economy at a Glance. The Fergus County unemployment rate was at 6.3% unemployment in February.

Old Business

Steve Beck Seminar: Kristin provided a flyer showing current information regarding sponsors, pre-registration counts and publicity efforts. Steve updated the group regarding the status of the banner to be created for us by Hi Heat. Terri agreed to conduct a series of seminar ticket giveaways through the radio station and schedule another Live interview prior to the event. Kristin reported that Lauri had made all necessary arrangements regarding refreshments. A volunteer sheet was passed around to sign up for tasks on the days of the seminars. Various other logistical details were discussed as final preparation for the event.

Spring MSEC Meeting: Terri and Karen indicated they would most likely be able to attend, in addition to Oscar who will already be attending. Mileage, lodging and per diem will be covered by JSEC/Job Service.

Lewistown Honda was approved by email vote prior to the meeting as our recipient of the 2013 Employer of Choice Award. Terri made a motion we nominate Lewistown Honda for the State Employer of Choice Award. Karen seconded. Motion carried. Terri agreed to get a cost estimate to have Synthesis Industries create a plaque for us to present for the local award. Steve made a motion we allocate up to \$25 to purchase the award. Karen seconded. Motion carried. It was decided the award would be presented at the next meeting, with a photo to be taken and submitted to the local media.

Oscar shared information about the silent auction to be held at the MSEC meeting, for which each JSEC is asked to contribute an auction item. Kristin made a motion that up to \$100 be allocated to secure items for a basket for such purpose. KellyAnne seconded. Kristin made a motion that amount be increased to \$150. Jeff seconded. Motion carried. Amended motion carried. Oscar agreed to be responsible for obtaining the needed items for the basket.

New Business

Annual Report: Kristin reported the annual report was submitted on 3/27/13. The cost was \$15. Annual reporting is a requirement as a 501(c)3 entity.

The meeting adjourned at 1:00 p.m. The next meeting is scheduled for Wednesday, May 8th at noon at the Lewistown Job Service.